



**October 6, 2009**

**1. Welcome and Self Introductions**

**Members in attendance\* ( identifies in attendance)**

|   |  |  |
|---|--|--|
| Scott Abbott <input checked="" type="checkbox"/>    | Todd Frantz <input checked="" type="checkbox"/>    | Karen Morgan-Newe                                      |
| Tracy Anderson                                      | Liza Frias <input checked="" type="checkbox"/>     | Nick Nicora <input checked="" type="checkbox"/>        |
| Keri Bailey   | Marcella Gelman                                    | Corwin Porter  |
| Mark Barcellos                                      | Theresa Graham <input checked="" type="checkbox"/> | Liz Pozzebon <input checked="" type="checkbox"/>       |
| Curt Batson <input checked="" type="checkbox"/>     | Katherine Griley                                   | Manuel Ramirez   |
| Veronica Bauchman                                   | Mike Haller <input checked="" type="checkbox"/>    | Richard Ramirez <input checked="" type="checkbox"/>    |
| Angelo Bellomo                                      | Stacey Harrington                                  | Darlene Reuss  |
| Joyce Benefield <input checked="" type="checkbox"/> | Richard Heinrichs                                  | Sharon Cook Roesler                                    |
| Dan Best  | Toni Hofer   | Angela Sanchez <input checked="" type="checkbox"/>     |
| Darryl Booth <input checked="" type="checkbox"/>    | Alan Jeffrey                                       | James Schwartz <input checked="" type="checkbox"/>     |
| Aaron Borba   | Marie Kapla  | Jerry Scott  |
| Jim Bowyer  | Patrick Kennelly                                   | Bobbie Singh-Allen <input checked="" type="checkbox"/> |
| Richard Brown                                       | Tom Kouza  | Deborah Smith-Cooke                                    |
| Mike Byrne <input checked="" type="checkbox"/>      | Sandra Larson                                      | Jennifer Snyder <input checked="" type="checkbox"/>    |
| Jeff Carreuesco <input checked="" type="checkbox"/> | Richard Lee  | Steve Spence   |
| Joan Catalano                                       | Michael Magner                                     | Susan Strong <input checked="" type="checkbox"/>       |
| Lara Diaz Dunbar                                    | Justin Malan <input checked="" type="checkbox"/>   | Jacqueline Taylor                                      |
| Cindy Elarmo-Bergman                                | Alan Malone <input checked="" type="checkbox"/>    | Denny Thompson   |
| Alicia Enriquez <input checked="" type="checkbox"/> | Brian Martinez                                     | Jo-Linda Thompson                                      |
| Gary Erbeck   | Raju Mathew  | Sue Vergne   |
| Barbara Estrada <input checked="" type="checkbox"/> | Kelly McCoy <input checked="" type="checkbox"/>    | Lisa Whitlock <input checked="" type="checkbox"/>      |
| Stephanie Ewing                                     | Phil McGrath                                       | Pamela Williams <input checked="" type="checkbox"/>    |
| Mike Falasco <input checked="" type="checkbox"/>    | David Mesagno                                      | Diana Wilson <input checked="" type="checkbox"/>       |
| Christine Federico                                  | Bill Moore <input checked="" type="checkbox"/>     | Keith Winkler  |
| Carol Fitzgerald                                    | Roy Nakano <input checked="" type="checkbox"/>     | Aura C. Wong <input checked="" type="checkbox"/>       |
| Bill Flynn  | Bryan Narcisse                                     | Dale Yamnik <input checked="" type="checkbox"/>        |

\* As per Roster dated October 2, 2009.

Attendees (unknown membership status):

|                            |                       |  |
|----------------------------|-----------------------|--|
| Jose Munoz – LA County     | Susan ? – Kern County |  |
| Swatti Bhatt – LA County   | Tim James - CGA       |  |
| James Dragon – LA County   |                       |  |
| Yatee Patel – Kings County |                       |  |

**2. CRFSC Organization**

- a. Membership – The Coalition discussed opening up membership to retired individuals that have been active in the retail food industry or retail food regulators. CRFSC voted to approve opening membership to retirees.
- b. Structure – Manuel reviewed Draft Document entitled “California Retail Food Safety Coalition Organizational Structure and Operation” dated October 5, 2009. Recommendation from Coalition to post the document with changes as noted on the CRFSC web page.
- c. Website liaison position was filled by Darryl Boothe.

- d. Secretary position remains open. Continue to seek volunteer to take minutes of full CRFSC meetings. Subcommittee Chairs are to keep minutes of their subcommittee meetings.
- e. Process – Manuel discussed the current voting process and “veto” vote. The CRFSC was advised that the Subcommittee voting structure is going to be enhanced. Discussion focused on including a majority/minority report from each subcommittee chair and steering committee would then provide its recommendation. In addition, the Issue Submitted by Liz Pozzebon was to be reviewed as part of the enhancements.
- f. Minutes will be captured of full CRFSC meetings and of Subcommittees moving forward. These will then get posted on Website after Chair/Vice-Chair review and approve.

**3. Administrative and Financial Report**

- a. Pamela provided the Coalition with a summary of expenses from March 1, 1999 through October 5, 2009.
- b. Recommendation from CRFSC committee to provide a move to annual reporting. Approved by CRFSC.
- c. Membership billing is sent in May/June. After two requests for membership dues, individual will be removed from roster.
- d. Update roster by completing “Roster Update Form” or by emailing [CRA@CALRETAILERS.COM](mailto:CRA@CALRETAILERS.COM).
- e. Manuel acknowledged CRA for their continued administrative support.

**4. Legislative Report – Justin Malan**

- a. Update on SB 241 – Currently on Governor’s Desk
  - So Ca Concerns – Justin provided some background on concerns raised by the County of Los Angeles with respect to SB 241.
- b. Potential 2010 legislation – discussion on possible CRFSC bill for 2010
  - Food Handler Program
  - Asian Noodles
  - Vending Machines

**5. Subcommittee A Report – Liza Frias**

- a. Subcommittee is waiting for Model Food Code 2009 to be published. Once published, the subcommittee will begin reviewing those sections currently not in the California Retail Food Code and recommend any possible changes to the full CRFSC.
- b. For those interested in participating in the review, sign up for Sub A. Meetings will be held both in-person and by conference calls.

**6. Subcommittee B Report – Alicia Enriquez**

- a. Election of new Subcommittee Chair – Donna Fenton (Kern County) will be new chair effective January 2010. Manuel and CRFSC acknowledged Alicia for her hard work.
- b. Discussion of San Diego’s revised Issue Submission proposal – Language to be considered for Subcommittee process by Steering Committee.

- c. Vending Issue Submission – The subcommittee will continue working on a possible solution for the vending machine warehouse. Goal is to have on-going meetings through December.
- d. Other issues outstanding –
  - Ice Scoop Issue – submitted by Bill Moore – put on hold pending SB 241 outcome.

**7. Subcommittee C Report – Curt Batson**

- a. Subcommittee name changed to Conflict Resolution Committee
- b. The subcommittee charge has changed to not only develop a Conflict Resolution Process but also to develop interpretive guidelines.
- c. Subcommittee will continue to have monthly conference calls to develop process.
- d. Potential outcome of process is three-fold:
  - Recommendation from committee on proposed resolution
  - Interpretive Guidelines
  - Development of an Issue Submission for the CRFSC.

**8. DPH Surcharge on Retail Food Facilities – Manual Ramirez**

There was a brief mention of this outstanding issue.

**9. S3 Food Safety Conference Update – Manual Ramirez**

- a. Manual encouraged participation in the upcoming S3 Conference.
- b. Liz Pozzebon provided a review of the activities and speakers scheduled to attend.

**10. Training – Susan Strong**

- a. Nutritional – Menu Labeling/Cal Code SB 241 Refresher Training being developed
- b. FDA/State Managing Retail Food Safety – three courses to be scheduled in May/April
- c. FDA Specialized Processing at Retail Training Course – to be held on March 3 & 4<sup>th</sup>, 2010 in Sacramento.
- d. FDA Satellite Training Broadcast – Employee Health & Hygiene May 24, 2010
- e. CDPH is developing a web-based training for Foodborne Illness Investigation.
- f. Susan will send training announcement to CRFSC membership.

**11. Open Agenda**

- a. Alicia acknowledged her staff for developing the new California Retail Food Code Booklet for CAEHA.
- b. State REHS Regulations requiring mandatory CEU's (24 hours every 2 years) beginning January 1, 2010.
- c. Justin will be developing a survey and sending to members to get feedback from members on the direction of the CRFSC.

**12. Next Meeting – not scheduled at this meeting.**